

BOARD MINUTES

Date and Time	Thursday 5 th March 2020, 7pm
Location	Fèis Rois Office, 16/17 High Street, Dingwall, IV15 9RU
Purpose	Quarterly Meeting
Present	Fiona Dalgetty (Chief Executive), Malina MacDonald-Dawson (Chair), Fiona Callum (Treasurer / Company Secretary), Norman MacArthur, Ruairidh Gollan, Duncan Chisholm, Shona Henderson, Jennifer Marshall
Apologies	Shannon Cowie

SUMMARY OF ACTION POINTS

Action Ref. Number	Action	Responsibility	Time line
Item 1	Executive Group to meet to discuss staffing for 2020/21 with the Chief Executive	Chair	Before next full Board meeting

Agenda Item 2019.04.01

Preliminaries

Malina MacDonald-Dawson welcomed everyone and, in particular, thanked Jennifer Marshall for joining the Board of Directors. She also congratulated Fiona Dalgetty on her successful pitch at the Highland Business Women's (HBW) Association event in January, which saw Fèis Rois named as HBW Charity of the Year for 2020. It was acknowledged that this will have a positive impact in not only raising the profile of Fèis Rois, but also in helping to raise funds to support our work. The Oxygen Works, who were the HBW Charity of the Year for 2019 were presented with a cheque for more than £5,000 at the January event.

Malina also highlighted to the Board that Fèis Rois is one of only a handful of organisations highlighted as a case study in the newly published National Culture Strategy. She thanked the staff for their continued energy and commitment.

Declaration of Interests

There are three employees of Highland Council present, Fiona Callum, Malina MacDonald-Dawson and Norman MacArthur.

Approval of Minutes and Matters Arising

The minutes of the previous meeting were proposed by Shona Henderson and seconded by Ruairidh Gollan. There were no matters arising. The two action points had been completed from the previous minute, and both Jennifer and Malina commented on the success of the Fèis Rois concert at Celtic Connections, which Duncan was a part of, and which featured musicians from both Brittany and Scotland.

2019.04.02 Reports and Updates

The Board agreed a 3% increase to all staff salaries from 1st April 2020.

Fiona explained that the Office Manager plans to retire during the coming year and it was agreed that the Executive Group would meet to discuss a proposal for staffing.

Fiona reported that the staff had participated in an away day on 28th February and a number of positive actions had come from the day.

The Board approved the proposal to buy a company grove with Trees for Life to offset carbon emissions from 1st April 2020 onwards.

The Board discussed the emerging Coronavirus situation and agreed that no action was needed at this time, but that they would continue to monitor the situation.

2019.04.03 Press & Publicity Update

The press and publicity folder was circulated and the Board congratulated Fiona and the team on the continued high profile of Fèis Rois in both the press and on social media. The *In Tune With Nature* collaboration with Scottish Natural Heritage, in particular, was noted for the coverage it is currently receiving on a range of BBC Radio Scotland programmes.

2019.04.04 AOCB

It was agreed that the next meeting would take place in the Fèis Rois Office at 7pm on Thursday 28th May 2020.