

BOARD MINUTES

Date and Time	Thursday 28th February 2019, 7pm
Location	Fèis Rois Office, Dingwall
Purpose	Quarterly Meeting
Present	Mark Sheridan (Chair), Malina MacDonald-Dawson (Vice-Chair), Fiona Callum (Treasurer / Company Secretary), Norman MacArthur, Shona Henderson, Ruairidh Gollan, Duncan Chisholm Fiona Dalgetty (Chief Executive)
Apologies	Shannon Cowie

SUMMARY OF ACTION POINTS

Action Ref. Number	Action	Responsibility	Time line
Item 1	Ruairidh and Marion to meet regarding the Green Agenda	Ruairidh / Marion	Before end May
Item 2	The Board have agreed a date for Training. Fiona to confirm 5 th July with Arts and Business Scotland	Fiona Dalgetty	ASAP
Item 3	CPD: Ruairidh attending the same Social Enterprise course as Teya-Jean	Ruairidh / TJ	End of March
Item 4	The Chief Executive to send notes on music label to Duncan	Fiona / Duncan	ASAP
Item 5	The Chief Executive to contact Ian Murray regarding venue hire for Carers project	Fiona Dalgetty	ASAP
Item 6	Ruairidh to suggest Ceilidh Trail venues to Josie	Ruairidh / Josie	ASAP
Item 7	The Chief Executive to commission a tune for regular participants, Jane & Jim	Fiona Dalgetty	ASAP

Agenda Item 2019.01.01

Preliminaries

Congratulations to Board member, Shannon on completing her 3rd year exams and also to Duncan on success of 'The Third Wave and Kin projects. Congratulations to adult participants Jane Austen and Jim Falconer on their recent engagement.

Approval of Minutes

There were no declarations of interest. The minutes of the previous meeting were proposed by Ruairidh Gollan and seconded by Malina MacDonald-Dawson.

Matters Arising from the Minutes:

2019.01.02 Reports and Updates

Potential Music Label

The Board had a short discussion on a music label idea that had been brought to the Board by the Chief Executive prior to her maternity leave last year. It was agreed that this should be revisited. The Chief Executive is going to send on previous notes to new Board member, Duncan Chisholm who will look into it further with her.

Malina suggested contacting Ian Murray at HLH to ask if they would waive venue hire charges for any work we do with Care Experienced Young People project as HLH is a Corporate Parent.

The draft budget for the next financial year was discussed and approved by the Board.

PA to the Chief Executive (part-time)

Thursday 4th April was agreed for date of interviews. Ruairidh and Malina are available to sit on the panel alongside the Chief Executive. Applications are now open.

Iain Fraser Commission for celebrating the 30 year milestone of the Adult Fèis was highlighted by Malina.

Ceilidh Trail 2019

An Equality, Diversity and Inclusion (EDI) place, similar to the international place, was agreed by the Board. Two venues were suggested for the Local Ceilidh Trail – the new Highland Farm Café and the Café at Museum in Strathpeffer under new ownership.

Tune commission

Ruairidh suggested to commission a musician to write a tune for Jane and Jim who got engaged at a Fèis Rois residential weekend at the end of 2018.

Volunteer Strategy

An open day was suggested to encourage more volunteers within the organisation.

Gaelic Plan

The Gaelic Plan was discussed briefly and needs to be taken on further by the Gaelic speakers on the Board along with the Chief Executive.

Stewart Society Composition Competition

Fèis Rois will gather a panel to decide the winner this year and take on a bigger role regarding the competition. Both the winner and unsuccessful applicants will be notified, unlike other years where there was no acknowledgement of applications from The Stewart Society.

2019.01.03 Press & Publicity Update

Board members were encouraged to share Fèis Rois social media accounts and posts.

2019.01.04 Date and Time of Next Meeting

Thursday 30th May 2019 at 7pm, Fèis Rois Office